



**OKLAHOMA
SWIMMING**

2010 COACH EDUCATION REIMBURSEMENT REQUEST FORM

For reimbursement, submit this form and all invoices and copies of original receipts.
Use a separate form for each request.

Expenses submitted later than 40 days after the event being reimbursed for will not be accepted.

Mail directly to:

Original receipts and form to: OKS Treasurer C/O Debbie Hayes PO BOX 295 Jenks OK.
74037- 0295

Copies of the reimbursement form and receipts must be sent to the OKS General Chair: Paul Thompson. Send to: Fax # 405-364-3440 or e-mail to auggie1@sbcglobal.net .

Copies of the reimbursement form and receipts must be sent to the Coach Representative: Courtney Nichols at Courtney_mcgill@hotmail.com or by mail to 20610 E 48th St. S.
Broken Arrow, OK 74014

Name: _____

Mailing Address: _____

City/State/Zip: _____

Telephone #: _____

Reimbursement requested as follows:

Training Event attended:

Education Event attended:

Educational Materials submitted:

Travel Expenses:

Airfare _____

Ground _____

Lodging _____

Other _____

Total Request: \$ _____

The above expenses were incurred during events available for reimbursement assistance under the Coach Education Assistance Program of Oklahoma Swimming .Additionally, educational materials from various Medias may also be submitted for reimbursement assistance.

Date: _____ Signature: _____

Reimbursement period: Jan 1- Dec 31, 2010.

Oklahoma Swimming Reviewed by OKS General Chair:

Oklahoma Swimming Reviewed by Coach Representative:

Oklahoma Swimming Reviewed by OKS Treasurer:
