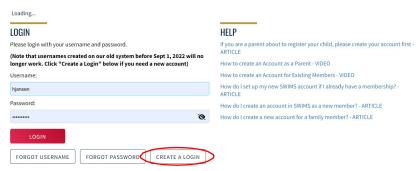
DIRECTIONS for ATHLETES NEEDING TO TAKE THE ATHLETE PROTECTION TRAINING

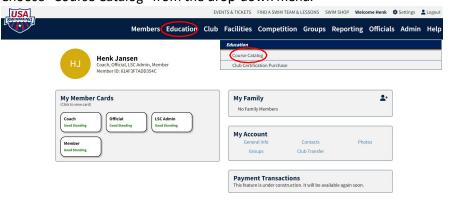
DO NOT WAIT until the last minute to take your APT course.

1) The first step for athletes is to create your own login. Click the link below and choose "create a login" and follow the prompts. You will need to know your current ID. You can get this from your parents, your coach or SWIMS 3.0 Team coordinator. DO NOT CREATE A NEW MEMBER ID. During the "login creation process" you will need to "link" your account in SWIMS to this new login. If you miss this step, you will create a login that does NOT link to your account information in SWIMS.

Please ask your team for a registration link or you can use https://omr.usaswimming.org/omr/welcome/E4AF4FF8BF7CB1 -



- 2) Once you create your own login, your dashboard should have your name and membership card in the top left. It may take a minute or a few refreshments to see it. It is kind of important to see this then you know you linked your account properly.
- 3) Once you see that the account was created properly, on the top toolbar, click "Education."
- 4) Choose "Course Catalog" from the drop-down menu.

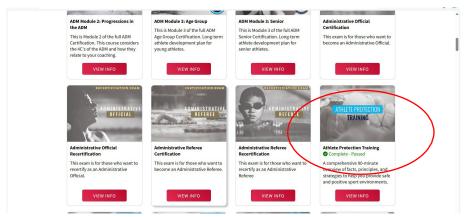


5) On the next screen, "All" should be chosen so all courses will be listed. If not, choose "ALL."



a. Scroll down and choose "Athlete Protection Training." If the name of the course does not match, it is not the correct course.

- b. If you cannot find the course on your list, check again, if you still can't find it, try hitting refresh a few times and/or try using a different browser. If all that fails, email the OKS Registration Chair, Carole Lee or OKS General Manager, Bob Staab.
- 6) Click "Athlete Protection Training" and follow the prompts. The course will take about 45 minutes to complete.



- 7) Once you complete the course, it should take about an hour for your SWIMS 3.0 account to update.
- 8) I recommend downloading your certificate. Scroll back to the top of the page. On the right-hand side, click "View Transcript" and follow the prompts.

